



# Early Enforcement Payment by Centrepay Instalments

Enforcement costs associated with a referral of fines for enforcement will not apply if you make payment as agreed.

- NOTE:**
- Print clearly in the boxed spaces and tick the appropriate boxes
  - If you are required to complete a section of the application form and you do not do so, SDRO may decline to take action in response to your application
  - SDRO will make an assessment on the instalment amount based on your outstanding fines
  - **Please send your completed form to your NSW local court.**

## Your details

First name  Last name

Date of birth (dd mm yyyy)  Best contact no.

Address Street no.  Street name

Suburb  State  Postcode

Centrelink Reference Number (CRN)  Benefit type

Name of your Bank/Credit Union

Do you own a car?  Yes  No Rego No(s)

How much can you afford to pay per fortnight? \$

Do you have any outstanding fines from another state or territory?  Yes  No

Please tick in which States or Territories you have outstanding fines

ACT  VIC  QLD  SA  WA  TAS  NT

## Declaration

The information contained is true and correct.

Signature  Date  /  / 20

**Note:** Any information provided may be used by SDRO or provided to third parties with your consent or as required or permitted by law.

### Office use only

Reference number:  /

Court where fine imposed:

Court where application lodged:

## Centrepay information

The State Debt Recovery Office (SDRO) can arrange to have your fortnightly instalment payments deducted from your eligible Centrelink Benefit using the Centrepay program:

- All Centrelink payments **except** the Family Tax Benefit are eligible for the Centrepay program
- Centrepay deductions are voluntary
- Deductions will automatically cease when your instalment arrangement is paid in full
- If your Centrelink payments are cancelled and/or you stop making payments via Centrepay, you are still required to make your agreed repayments to avoid further enforcement action
- You must contact SDRO to add new enforcement orders to your payment arrangement. We will then reassess your repayment amounts and advise Centrelink of any changes
- You can make changes to your Centrepay deductions by contacting either SDRO or Centrelink
- If you wish to set up Centrepay deductions for your fortnightly instalment payments, please read the following authorisation and sign the declaration where indicated.

## Deduction authorisation

I authorise SDRO to advise Centrelink:

- to make the nominated deduction each fortnight from my current Centrelink payment(s) in respect of my agreement with SDRO
- to vary the deduction or target amount or suspend the nominated deduction from time to time to ensure my obligations under my arrangement to pay by instalments are met
- of my correct account or billing number if required.

I give permission for Centrelink to pay the amounts directly to SDRO. I understand that:

- it is my choice to have amounts deducted from my Centrelink payment and that I can change or cancel the deduction at any time by contacting SDRO or Centrelink
- if I transfer to another eligible Centrelink payment in the future that my current deductions will continue
- if I stop using SDRO services but do not stop my Centrepay deduction, SDRO may instruct Centrelink to stop the deduction
- Centrelink will notify me in a letter of any changes to my deduction details, including changes requested by SDRO
- I understand that if deductions from my Centrelink benefits are cancelled for any reason, I am still required to make the agreed repayments on my arrangement to pay by instalments
- my consent will be noted on my account record with SDRO.

## Declaration

I have read and completed the information on this form and request that SDRO organise Centrepay deductions on my behalf.

Signature

Date

### Privacy Statement

Your personal information is protected by law. Centrelink may give your information to SDRO for the purposes of:

- checking your account number and the amount you want to pay
- reconciling your payment deduction details.

The SDRO may give your personal information to Centrelink for the purposes of:

- establishing a Centrepay arrangement to make payments by instalments
- setting a target amount, equal to your current instalment arrangement, for the Centrepay deductions
- updating deduction or target amounts as required

You may correct or update your personal information by contacting SDRO.