

Statutory Declaration – for Individuals

Penalty Notice No.

The person whose name appears on the penalty notice is responsible for ensuring that this declaration is completed and returned by the due date on the penalty notice or letter. Do NOT send payment as a new penalty notice will be issued to the person you name on this statutory declaration. **(Print clearly in CAPITAL letters.)**

I, the person whose signature is at the bottom of this declaration and whose name, address and details follow, am the person named on the penalty notice

Surname Name(s)
Address Phone no.
Suburb State Postcode

and I do solemnly and sincerely declare that I was not responsible for the offence: (Please tick appropriate box)

OR The driver/person responsible was (Details below)
 At the time of the offence, I was not the vehicle owner. The vehicle owner was (Details below)

Surname of person/name of company
Given name(s)/Company ABN/ACN Date of birth (dd mm yyyy)
Mailing address
Suburb State Postcode
Phone no. Licence no. State/country of issue

I understand that my **name** and **suburb** may be supplied to the person I have nominated as responsible for this offence, if requested. If you do NOT consent to us supplying your suburb to the person you nominated, please tick this box

I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the **Oaths Act 1900**.

Declarant (My name is at the top of this declaration)¹

Witness (Must be an authorised witness)²

Declared at (Suburb/place)
In the state of on (Date) / / 20
Declarant's signature X

Full name of witness
Witness address
JP no. or witness type²
Witness signature X

¹ A person who intentionally makes a **false statement** in a statutory declaration is guilty of an offence, the punishment for which may include **imprisonment for a term of up to 7 years**.

² **This declaration must be witnessed by a person authorised to witness statutory declarations under the Oaths Act 1900.** Authorised witnesses are a Justice of the Peace, a practicing solicitor, a notary public and a Commissioner of Affidavits.

PRIVACY

The information in this form is required by the State Debt Recovery Office (SDRO) to determine who is responsible for the fine. The information may be provided to third parties with your consent or as required or permitted by law. You may correct or update personal information by contacting SDRO.

State Debt Recovery Office

Enquiries 1300 138 118

TTY (02) 6354 7255

Mail PO Box 786 Strawberry Hills NSW 2012

Email fines@osr.nsw.gov.au

Website www.sdرو.nsw.gov.au

RETURN THIS DOCUMENT BY POST, DO NOT FAX.